



# HELSB

Higher Education Loans  
and Scholarships Board

Applications are invited from suitably qualified Zambians who meet the minimum requirements outlined here below to apply for undergraduate GRZ Student Loans at **Kapasa Makasa University(KMU)** for the **2024** academic Year.

## ELIGIBILITY

### Applicants should be:


- A Zambian with a Green National Registration Cards (NRC)
- A School leaver **admitted** to Kapasa Makasa University for the 2024 academic year
- A School leaver who completed Grade **12** in **2019, 2020, 2021 and 2022; and**
- 24 years old** or below by **December, 2023**


## METHOD OF APPLICATION

### Applicants should submit the following:

- An application letter responding to the advertisement;
- A photocopy of the **2024** academic year Admission Letter from Kapasa Makasa University;
- A photocopy of Grade 12 Statement of Results or Certificate;
- A photocopy of the applicant's NRC and Parent's /Guardian's NRC;
- Two (2) recent passport size photos of the applicant with their names written at the back;
- An application form bought at K100.00 from any NATSAVE branch, fully filled in
- A clear photocopy of the receipt from the bank.

The Loans are limited and may be scaled down according to the level of support required. Applicants should, therefore, indicate in their application the level of loan required. However, the Higher Education Loans and Scholarships Board (HELSB) reserves the right to determine the actual level of the loan. Loans are awarded according to HELSB's financial capacity and, therefore, admission to the university does not necessarily guarantee the applicant a GRZ student loan. Applicants are, however, advised to submit any documents that support their application.

 The student loan is not transferable from one University to another. Students wishing to apply for the loan should, therefore, be clear in their applications.

 Do not send or hand deliver any application documents to any institution other than the ones provided below.

### Applications should be addressed and sent to: or Hand delivered to:

The Chief Executive Officer  
Higher Education Loans and Scholarships Board  
P.O. Box 320298,  
LUSAKA

#### The Reception

Higher Education Loans and Scholarships Board  
2nd Floor United Church House,  
No. 8 Mosi-oa- Tunya Road,  
Woodlands, LUSAKA.

**Or** The Higher Education Loans and Scholarships Board Office at Suite C4, Copperbelt University Riverside Campus, Kitwe.

**Or** any NATSAVE branch Countrywide.

You now have an option of applying online by using the link below  
<https://studentweb.helsb.gov.zm>


Rural, female students and those living with disabilities are especially encouraged to apply.

**K100.00 for the student loan application form should be deposited at any NATSAVE branch countrywide.**

**NOTE: No cash payments will be accepted at HELSB offices.**

**Closing date: Friday 3rd November, 2023**

For any clarification, contact us:

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+260 - 212 - 229192

 +260 968058811

 [www.helsb.gov.zm](http://www.helsb.gov.zm)

 Higher Education Loans and Scholarships Board Zambia

 [helsb\\_zambia](https://www.instagram.com/helsb_zambia)

 Higher Education Loans and Scholarships Board

 HELSB-Zambia

**John Machayi (Dr.)**

Chief Executive Officer

HIGHER EDUCATION LOANS AND SCHOLARSHIPS BOARD

it is possible.

